Present: Korin, presiding; Mushin, Jose, Hosen, Jikei

Korin read the minutes for the meeting of August 4, and suggested holding the next meeting on Wednesday, August 27, when it is hoped that both JoChi and Geisen can be present. At the next meeting, it will be recommended that Wednesdays become the regular night every second week to meet. It was noted that Kanro has resigned from the committee for this training period.

Korin said he had called Dynamic Air Conditioning Co. to send a man to check out the performance of the thermostat.

A telephone answering service has been retained at the base rate of \$49.50 a month for 85 calls, and a telephone message recording machine has been installed, primarily for use on Thursdays when inquiries are heavy, and other special times as needed.

Mushin recommended that a zafu-stuffing session take place soon, and Friday, September 5, was settled on.

Korin asked the committee to suggest possible chair persons for the December arts sale.

Geisen's manual for sesshin procedures is virtually completed, it was said, and awaits Roshi's approval.

There being no further business to discuss, the meeting was adjourned.